All India Council for Technical Education
(An Autonomous Organization, Under Ministry of Education, Govt. of India)

Nelson Mandela Marg,Vasant Kunj, New Delhi-110070 Website: https://www.aicte-india.org

APPROVAL PROCESS 2024-2025

REPORT OF THE EXPERT VISITING COMMITTEE

New Program or New Level/Increase in Intake

IMPORTANT POINTS FOR ATTENTION OF THE EXPERT COMMITTEE MEMBERS

Grant of Extension of Approval (EoA) by AICTE on the basis of the quality of academic and physical infrastructure created by an institution. This is to reiterate that the Council is committed to make the entire process absolutely transparent and objective through Online / e-governance process. Your role in this regard is most critical. You are requested to holistically appraise the Institution and fill in the necessary information in the online format. AICTE solicits your cooperation in this regard and requests you to:

Instructions:

- Study and understand the proforma in which the report of the visit is to be made and fill it objectively with full facts, figures and observations.
- Refer application submitted by institute and SC/RSC/SAC report attached in attachment in AICTE portal for more information. Kindly verify the information depicting in various columns/rows in format entered by the institution at the time of submitting application using uploaded/showing online documents, mark at appropriate cell to denote your findings/recommendation, enter particular in figures/words and give remarks (if any) after surveying and observing the physical infrastructure shown by the institute with respect to norms as per Approval Process Handbook 2024-27.
- Examine all the documents submitted by the institution. Scrutinize various records pertaining to purchase made by the Institution for computers, equipment's, books and journals by verifying the original vouchers/bills, stock registers/ledgers and stamping on books and journals. (Mere presentation of Purchase Orders / Payment records for subscription etc. without actual availability shall not be considered).
- Take special care in verifying the facilities for the proposed institution in case any institutions (AICTE approved/not under AICTE ambit) are being run/proposed to be run in the same building and patch of land shown for the present institution.
- The Committee shall ensure the building plan shown today is same as per the approved building plan shown and submitted to the SC/RSC/SAC meeting.
- The Committee shall verify the actual building/infrastructure as per the building plan shown and submitted to the SC/RSC/SAC meeting.
- Ensure video recording of atleast 30 min shall to be uploaded in YouTube and link should be uploaded in the web portal by the Institute and should be shared with AICTE.
- The EVC shall certify that all the Columns in the Expert Committee Visit Report have been duly filled in and that the Report is complete.
- Do not contact to institute representative (s)/ member(s).
- Study and understand the online proforma in which the report of the visit is to be made and fill it objectively with full facts, figures and observations.
- Refer application submitted by institute for more information. (The institution / RO shall share the information with EVC members)
- Take special care in verifying the facilities for the existing institution in case other than technical institutions courses are also being run in the same premises.
- Ensure that the location of the institution is the same as mentioned in the Application / Scrutiny / Re-scrutiny / EVC / SHC / SAC Report.
- The Committee shall verify the actual building / infrastructure as per the approved building plan as produced before Scrutiny / Re-Scrutiny Committee, as applicable.

DECLARATION BY THE EXPERTS

I/We hereby declare that the report presented herein is unbiased, purely on factual information as provided by the Institution(s) as given below and cross checked by Committee. I/We are neither associated, nor have any interest in the affair of institution/ society / Trust / Company established under Section-8.

Name & Address of the Institute	GOVERNMENT POLYTECHNIC CHAUNALIYA (ALMORA) GOVERNMENT POLYTECHNIC CHAUNALIYA (ALMORA) 263680 UTTARAKHAND
Name & Address of Trust / Society / Company	GOVERNMENT POLYTECHNIC CHAUNALIYA
Permanent Id	1-513118781

Application Id	1-43664078689
Application Type	Existing Institution
Programme	
Address	GOVERNMENT POLYTECHNIC CHAUNALIYA (ALMORA) 263680 UTTARAKHAND

Region	Northern	**City/Village**	CHAUNALIYA
District	ALMORA	**State**	Uttarakhand
PIN Code		**Date of EVC**	01-MAY-24

Experts Details	Name	Designation	Expert ID	Organization
Expert[Architect]	ADITYA KUMAR	Architect	XXXXXXXXX090	Shri Mata Vaishno Devi University
Expert[Academic]	SOFAT SANJEEV	Professor	XXXXXXXXX903971	Punjab Engineering College
Expert[Academic]	SHARMA UMESH	Professor	XXXXXXXXX903989	Punjab Engg. College, Chandigarh.(Deemed to be University)

INSTITUTION/UNIVERSITY REPRESENTATIVES

Case Presented By.	Name	Name Designation
Representative 1		
Representative 2	Jagdish Chandra Pandey	Principal

CATEGORIES APPLIED

1 INCREASE IN INTAKE OR NEW COURSE

APPLICATION SUMMARY - STUDENT ENROLMENT

Total approved Intake of previous A.Y. (2023 - 2024): 160
Total Admissions made (as per enrolment for previous A.Y. (2023 - 2024): 35
Total Faculty required as per AICTE norms: 22
Total faculty available as per Application: 3
Faculty student Ratio as per approved Intake: !:25

TABLE - D : AVAILABILITY OF INFRASTRUCTURE/EQUIPMENTS AND VERIFICATION OF DOCUMENTS

Disclaimer - The Carpet area specified in instructional, administrative and amenities area is as per self-declaration by the Institutions.

Sr. No.	Original Document Verification	Accepted/Not Accepted	Remarks
1	Dead Stock Register (Lab equipment first year)	Accepted	
2	Proof of Internet Bandwidth	Accepted	
3	Fire Safety Certificate issued by Competent Authority (If applied attach proof of the same)	Accepted	
4	List giving titles of books and volumes purchased for Library	Accepted	
5	Copy of Invoice / Cash Memo for equipments and Library Books	Accepted	
6	Occupancy/ Completion/ Structural Stability Certificate (if new area is added)	Accepted	

TABLE - B : LAND DETAILS

Sr. No.	Particulars	As Per the Application				Remarks	
1	Land Situated at	Rural					
2	Total Area of Land (in acres)	5				5	
3	Number of Pieces	1				1	
4	Distance between Farthest Pieces					NA	
5	Ownership or Government/Private Lease	Government Land				Y	
6	Hilly Area	Y				Y	
7	Land Use Certificate Issued	23-JUL-13				Y	
8	Land Use Certificate Issuing Authority	>D.M				Tahsil	
9	Latitude and Longitude	Latitude	Latitude	Longitude	Longitude	Accepted / Not Accepted	Remark
		29° 37` 0``	29.79	79° 17` 54``	79.29	Accepted	

Sr. No.	Land Particulars in Detail (As Per Application)				Remarks(if any)
	Registration No.	Registration Date	Khasra/Plot/ Survey No	Area (in acres)	
1	TRANSFER	23-MAY-13	2972,2963	5	

Whether any River/ Canals/Rail Tracks/Highways/ High Tension line or any other such entity hampering continuity of land is passing through the Site of the institute. (If yes- safety arrangements made and certificate to the effect from the respective competent authority)	No
Whether any other institution (AICTE approved / not under AICTE ambit) are being run / proposed to be run in the same patch of land shown for the present institution.	No
Whether any other programmes such as BBA/BCA/B.Sc. , M.Sc. etc. are being run/sharing in the premises (Land and building) of the present Institution.	No

INSTRUCTIONAL AREA:

Sr No.	Programme	Level	Building No.	Building Name	Room Type	Room No.	Carpet Area (Sq.m)	Accepted/ Not Accepted	Remarks
1	ENGINEERING AND TECHNOLOGY	DIPLOMA		Goverment Polytechnic Chaunaliya	Classroom	C1	66	Accepted	
2	ENGINEERING AND TECHNOLOGY	DIPLOMA		Government Polytechnic Chaunaliya	Classroom	C2	66	Accepted	
3	ENGINEERING AND TECHNOLOGY	DIPLOMA		Government Polytechnic Chaunaliya	Classroom	C3	66	Accepted	
4	ENGINEERING AND TECHNOLOGY	DIPLOMA		Government Polytechnic Chaunaliya	Computer Centre	CC1	150	Accepted	
5	ENGINEERING AND TECHNOLOGY	DIPLOMA		Goverment Polytechnic Chaunaliya	CAD Center	D1	132	Accepted	
6	ENGINEERING AND TECHNOLOGY	DIPLOMA		Goverment Polytechnic Chaunaliya	Laboratory	L1	33	Accepted	
7	ENGINEERING AND TECHNOLOGY	DIPLOMA		Goverment Polytechnic Chaunaliya	Laboratory	L2	66	Accepted	
8	ENGINEERING AND TECHNOLOGY	DIPLOMA		Government Polytechnic Chaunaliya	Laboratory	L3	33	Accepted	
9	ENGINEERING AND TECHNOLOGY	DIPLOMA		Government Polytechnic Chaunaliya	Laboratory	L4	33	Accepted	
10	ENGINEERING AND TECHNOLOGY	DIPLOMA		Government Polytechnic Chaunaliya	Laboratory	L5	33	Accepted	

11	ENGINEERING AND TECHNOLOGY	DIPLOMA		Goverment Polytechnic Chaunaliya	Seminar Hall	S1	132	Accepted	
12	ENGINEERING AND TECHNOLOGY	DIPLOMA		Goverment Polytechnic Chaunaliya	Tutorial Room	T1	33	Accepted	
13	ENGINEERING AND TECHNOLOGY	DIPLOMA		Goverment Polytechnic Chaunaliya	Workshop	W1	200	Accepted	

Instructional Area Details	Total No. required as per Norms	Total No available as per Verification	Total area required as per norms (Sqm)	Total area available as per Verification (sq.m)	Remarks / Short, if any
Classroom-ENGINEERING AND TECHNOLOGY-Diploma	5	3	330	198	two more class romms required
Tutorial Room-ENGINEERING AND TECHNOLOGY-Diploma	2	1	66	33	one more required
Seminar Hall-ENGINEERING AND TECHNOLOGY-Diploma	1	1	132	132	y
Additional Workshop-ENGINEERING AND TECHNOLOGY-Diploma	0	0	0	0	
CAD Center-ENGINEERING AND TECHNOLOGY-Diploma	1	1	132	132	y
Workshop-ENGINEERING AND TECHNOLOGY-Diploma	1	1	200	200	y
Laboratory-ENGINEERING AND TECHNOLOGY-Diploma	16	5	1056	198	Less than required

INSTRUCTIONAL AREA COMMON FACILITIES:

Sr No.	Building Number	Building Name	Room Type	Room No.	Carpet Area (Sq.m)	Accepted/ Not Accepted	Remarks

		Goverment Polytechnic Chaunaliya	Language Laboratory	L1	33	Accepted	
1							
2		Goverment Polytechnic Chaunaliya	Library&Reading Room	LR1	300	Accepted	

INSTRUCTIONAL AREA (COMMON FACILITIES DETAILS):

Instructional Area Details	Total Area required as per norms (Sqm)	Total area available as per Verification (Sqm)	Remarks / Short, if any
Computer Center	150	50	Not accaeptable
Library & Reading Room	300	300	y
Language Laboratory	33	33	y

ADMINISTRATIVE AREA:

Sr. No.	Building Number	Building Name	Room Type	Room No.	Carpet Area (Sq.m)	Accepted/ Not Accepted	Remarks
1		main	Principal Directors Office	R1	47	Accepted	
2		main	Faculty Room	R10	5	Accepted	
3		main	Placement Office	R14	30	Accepted	
4		main	Exam Control Office	R2	50	Accepted	
5		main	Pantry for Staff	R3	19	Accepted	
6		main	Office All Inclusive	R4	150	Accepted	
7		main	Central Store	R5	50	Accepted	
8		main	Board Room	R6	50	Accepted	
9		main	Board Room	R7	50	Accepted	
10		main	Other	R8	400	Accepted	
11		Goverment Polytechnic Chaunaliya	Cabin for Head of Dept	R9	80	Accepted	

ADMINISTRATIVE AREA DETAILS:

Sr No.	Instructional Area Details	Total Area required as per norms (Sqm)	Total area available as per Verification (Sqm)	Remarks / Short, if any

	1	Board Room	20	100	y	
	2	Department Offices/Cabin for Head of Dept	80	80	y	
	3	Exam Control Office	30	50	y	
	4	Office All Inclusive	150	150	y	
	5	Placement Office	30	30	y	
	6	Principal Directors Office	30	47	y	

AMENITIES AREA:

Sr. No.	Building Number	Building Name	Room Type	Room No.	Carpet Area (Sq.m)	Accepted/ Not Accepted	Remarks
1		Government Polytechnic Chaunaliya	Boys Common Room	1	75	Accepted	
2		Government Polytechnic Chaunaliya	Cafeteria	2	150	Not Accepted	Not there
3		Government Polytechnic Chaunaliya	First aid cum Sick Room	3	10	Accepted	
4		Government Polytechnic Chaunaliya	Girls Common Room	4	75	Accepted	
5		Phase 1&2	Toilet	6	54	Accepted	

AMENITIES AREA DETAILS:

Sr No.	Amenities Area Details	Total Area required as per norms (Sqm)	Total area available as per Verification (Sqm)	Remarks*/ Short, if any
1	Boys Common Room	75	75	y
2	Cafeteria	150	0	Not available
3	First aid cum Sick Room	10	10	
4	Girls Common Room	75	75	y

Other facilities - Infrastructure :

Sr No.	Details	As per Application filled by the Institution (Yes/No)	Accepted/ Not Accepted	Remarks

1	Barrier Free Built Environment for disabled and elderly persons Approval Process Handbook and notifications issued by AICTE from time to time .(If new infrastructure is created)	Yes	Not Accepted	not by competent authority	
2	Fire and Safety Certificate (If applied attach proof of the same)	Yes	Accepted		
3	CCTV Installation at prominent locations/ Security	Yes	Accepted		

COMPUTATIONAL FACILITIES:

Sr No.	Verification w.r.t. norms - All Programme taken together	Total No. required as per Norms	Total No. available as per verification	Accepted/Not Accepted	Remarks*/ Short, if any
1	Number of PCs in Language lab	20	21	Accepted	y
2	Application S/W	20	20	Accepted	y
3	System S/W	3	3	Accepted	y
4	PCs to Student ratio	51	45	Accepted	y

Library Facilities:

Sr No.	Verification w.r.t. norms - All Programme taken together(including e-books)	Total No. required as per Norms(including e-books)	Total No. available as per physical / online verification (including e-books)	Accepted/ Not Accepted	Remarks*/ Short, if any
1	Volumes	2750	1045	Not Accepted	not as per norms
2	Titles	400	124	Not Accepted	not as per norms
3	Journals	12	6	Not Accepted	not as per norms
4	Library Management Software	1	1	Accepted	y
5	Reading Room Seating Capacity	77	54	Not Accepted	not as per norms
6	MultiMediaPC	10	10	Accepted	y

Other facilities - Institute

Sr No.	Details	As per Application filled by the Institution (Yes/No)	Accepted/ Not Accepted	Remarks
1	Establishment of Online Grievance Redressal Mechanism as per Approval Process Handbook	Yes	Accepted	y

2	Establishment of Anti Ragging Committee as per Approval Process Handbook and notifications issued by AICTE from time to time.	Yes	Accepted	y
3	Establishment of Internal Complaint Committee (ICC) as per Approval Process Handbook and notifications issued by AICTE from time to time.	Yes	Accepted	y
4	Establishment of Committee for SC/ ST as per Approval Process Handbook and notifications issued by AICTE from time to time.	Yes	Accepted	y
5	Implementation of Food Safety and Standards Act, 2006 at the Institution	Yes	Not Applicable	No hostel or canteen are there
6	Digital payment for all financial transactions as per Approval Process Handbook and notifications issued by AICTE / MoE from time to time.	Yes	Accepted	Y
7	Display of information submitted to AICTE (including the status of accreditation and Board of Governors) along with mandatory disclosures in the Web site of the Institution	Yes	Not Accepted	not on web site
8	Display board within the premises as well as on the Web site of the of Institution indicating the feedback facility of students and Faculty available in the AICTE Web-Portal	Yes	Accepted	y
9	Institution-Industry Cell	Yes	Accepted	y
10	Copies of AICTE approvals (LoA and EoA of subsequent years) obtained since inception of the Institution till date shall be placed on the Web site of the Institution	Yes	Accepted	y

Other facilities - Student / Faculty : (Kindly verify the availability of all the facilities mentioned below)

Sr No.	Details	As per Application filled by the Institution (Yes/No)	Accepted/ Not Accepted	Remarks
1	Students Safety Insurance	Yes	Accepted	y
2	Group Accident Policy to be provided for the employees	Yes	Accepted	y
3	Appointment of Student Counselors	Yes	Accepted	y
4	Implementation of Student Induction programme	Yes	Accepted	y

Table A : Appointment of Principal / Director / Head of Institute

Name	Qualification with field of specialisation	Specialization	Total Experience	Appointment Type	Date of Appointment	Accepted / Not Accepted
JAGDISH PANDEY	No M.TECH. B.TECH.	COMPUTER SCIENCE, I.T.	1	Regular	28-JAN-09	Accepted

Whether the Principal/Director of the Institution was available for interaction with EVC on the date of the Visit Yes

Table B : Appointment of Faculties

Sr No.	Name	Designation	Doctorate Degree	Appointment Type	Department	Appointment Date	Accepted / Not Accepted
1	JAGDISH PANDEY	HOD	N	Regular	COMPUTER SCIENCE	31-AUG-21	Accepted
2	VINAY KUMAR	LECTURER	N	Contract	CIVIL & ENVIRONMENTAL ENGINEERING	01-SEP-23	Accepted
3	SANDEEP CHANDRA	LECTURER	N	Contract	CIVIL & ENVIRONMENTAL ENGINEERING	04-SEP-23	Accepted

Table C : Appointment of Faculties

Type/Level	Required No. as per Norms	Actual No.	Accepted/Not Accepted
DIPLOMA	22	9	Not Accepted
PG	0	0	Not Applicable
UG	0	0	Not Applicable

Table E : Appointment of Faculties (Cadre Ratio)

1	Whether the institution is maintaining Cadre Ratio	No
2	Whether the institution is maintaining faculty/student Ratio as per AICTE norms	No

Table A : Hostel Facility

1	Whether Hostel facilities are available for accommodating student of FN/PIO/ OCI Category	
2	Details of Hostel (Number of Rooms, Pax Per Room, Mess facility, Internet and other Facilities) [Separate sheets to be attached, if necessary]	No

Table B : Details Of Hostel Facilities

1	Availability of Exclusive Hostel facilities for Boys and Girls within the campus	No
2	Number of rooms available	Boys:NA
		Girls:NA
3	Number of Students per room	Boys:NA
		Girls:NA

4	Availability of Canteen / Mess facilities within the hostel	Not Applicable
5	Availability of Internet facilities within the hostel	Not Applicable
6	Hygiene Condition in the Hostel including Toilets	Not Applicable

FEEDBACK

1	**Feedback from Students**
	satisfactory

2	**Feedback from Faculty/ Staff Members**
	satisfactory

Documents (Table B)

Sr. No	Documents to be submitted / Uploaded at the time of Expert Visit (Applicant shall present following supporting documents in original along with one copy, duly attested by a Gazetted Officer/Head of the Institution and any other necessary information to the Committee)	Yes/No
1	Stock Register of dead stock items including laboratory equipment, computers, system & application software, printers, office equipments and other items.	Yes
2	Fire Safety Certificate issued by Competent Authority (If applied attach proof of the same)	Yes
3	A Certificate by an architect giving details of sewage disposal system, barrier free environment and toilets created for physically challenged and all weather approach road. .(If new infrastructure is created)	No
4	Occupancy/ Completion/ Structural Stability Certificate/ Form D from the Competent Authority clearly stating that the building(s) is/are fully developed and ready in all aspects for the intended use considering the total built up area as required to run the programme and the divisions/departments	Yes

RECOMMENDATION OF THE COMMITTEE

DEFICIENCIES NOTED

OVERALL/ FINAL RECOMMENDATION*

Committee Id	Application Number	Status
1-KGM2L2N	1-43664078689	DEFICIENCIES NOTED

*EOA Recommended as per the category-wise recommendations.

EXPERTS CONSENT AFTER EVALUATION(DECLARATION)

I/we hereby declare that the report submitted herein is unbiased, purely on factual information as provided on the portal/ presented by the Institution/ University and cross checked by Committee. Accordingly, we are giving our consent to the above report as follows:

Expert ID	Name of Expert	Designation	Evaluation Consent
XXXXXXXXX090	ADITYA KUMAR	Architect	Yes
XXXXXXXXX903971	SOFAT SANJEEV	Professor	Yes
XXXXXXXXX903989	SHARMA UMESH	Professor	Yes

NOTE: This is a Computer Generated Report. NO Signature is Required.